

UNO Application for Admissions

Guide for Non-UNO Summer Study Abroad Students

The purpose of this guide is to assist non-UNO students with the UNO application for admission AFTER submission of the Study Abroad Application. If you have not applied directly to the study abroad program of your choice, please do so before completing this process. Go to <http://inst.uno.edu> to find your program.

Please read the following instructions carefully:

In order to get started with the UNO application, you must first create a login account specifically for the application. This means you can save what work you have done in the application and return to it later, using the username and password you create.

When you create the login account, you will be sent an email confirmation. You will also receive an email once you begin filling out the application, as well as when you submit the completed application.

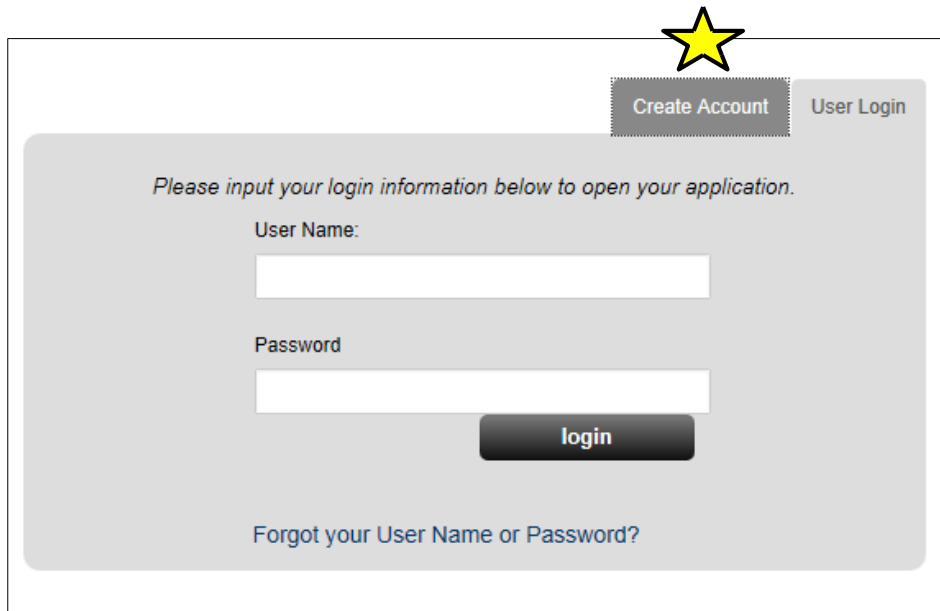
Please note that steps #10 & 11 are critical to your being classified correctly at UNO, so please pay extra careful attention to these instructions.

If you have any questions, please contact the Study Abroad office at prague@uno.edu or UNOJapan@uno.edu or (504) 280-6388.

1. Go to the website.

https://app.applyyourself.com/AYApplicantLogin/fl_ApplicantConnectLogin.asp?id=uno

2. Click "Create Account."



The screenshot shows a login interface. At the top right, there are two buttons: "Create Account" and "User Login". A yellow star is placed above the "Create Account" button. Below the buttons, the text reads "Please input your login information below to open your application." There are two input fields: "User Name:" and "Password". Below these fields is a "login" button. At the bottom, there is a link that says "Forgot your User Name or Password?"

3. Create an account by entering in your information.

Basic Information

Please fill out the following information exactly as it appears on your legal documents such as birth certificate, passport, state issued identification cards etc.

Last Name

Surname/Family Name *

First Name/Given Name *

Middle Name

Date of Birth *

Are you U.S. Citizen or Permanent Resident? * Yes No

Contact Information

Please enter your current or mailing address.

Current Country *

Current Address Line 1 *

Current Address Line 2

Current City *

Email Address *

Verify Email Address *

4. The last step is to create a username and password. Be sure to pay attention to the password requirements.

Write your login down in a safe place so you do not forget!

Login Information

Please create a login and password below.


User Name *

Password *

Passwords must be between 8-30 characters, contain at least 1 uppercase letter (A-Z), 1 lowercase letter (a-z), 1 number (0-9), and 1 of the following special characters: !@#\$%^&*()_+|~=-\`{}[]:":';<>?,./ Spaces are not allowed.

Verify Password *

5. Now you can access your application with your new login. You will be brought back to the original login page. Click "User Login" and enter your username and password.



Please input your login information below to open your application.

User Name:

Password

[Forgot your User Name or Password?](#)

6. Check the boxes and click “Continue and Create” to agree to the Terms of Service.

Terms Of Use

Please review the entire terms and conditions [here](#).

By clicking "I agree" you acknowledge that you have read and understand the terms and conditions presented herein. Your acknowledgement is required for you to proceed.

I agree

Privacy Policy

Upon creating your account, all information that you provide and save will be immediately available to the institution.

I have read the above notice

Continue and Create

7. You will find yourself on the Application Homepage. From here you can check the completion status of your application.

To start, click “Start Application”.

My Application(s) 

Application for Admission **★ START APPLICATION**

APPLICATION STATUS: NOT STARTED 

8. Fill in your Personal Information on the first page.

At the bottom of this page, click “Save” then be sure to check that all of the information you have entered is correct. Once you are sure it is correct, click “Save and Continue” to move forward in the application.

Save **Save & Continue** **Reset**

9. On the U.S. Citizenship Information page, answer “YES” for U.S. Citizen. If you are **not a US citizen**, please select the appropriate options and contact our office to discuss any special arrangements you may need to make.

Save Save & Continue

U.S. Citizenship Information

Questions marked with an asterisk () are required and must be answered.*

U.S. Citizenship Information

Are you U.S. citizen?* ★

If yes, Citizenship Status ★
eg. Native, Naturalized

U.S. Social Security Number
Required for U.S. citizens and permanent residents (no spaces or special characters)

Save Save & Continue Reset

10. On the Academic Program page, select your Career (**Undergraduate**) and Student Type (**Study Abroad Student UG**). Note: if you are seeking graduate credit, please contact our office as soon as possible.

Please select the career that most accurately represents you:*

★ ▼
e.g. graduate or undergraduate

Please identify your student type*

★ ▼
eg. First Year Freshman, Transfer, Returning to UNO, Graduate

11. Please fill out the Program of Study of your choice and Term page, as well as provide your Emergency Contact information.

Program of Study and Term

Note for Undergraduate Science Majors:
PRE-MEDICAL, PRE-DENTAL, PRE-OCCUPATIONAL THERAPY, PRE-OPTOMETRY, PRE-PHYSICIAN ASSISTANT, and PRE-PHYSICAL THERAPY are not majors. You must choose a major area of study such as Biological Sciences, Chemistry, Computer Science, Earth and Environmental Sciences, Mathematics, Physics, or Psychology under Plan first. If you are undecided, choose Science Undecided under plan category. You may then choose pre-professional programs under Sub-plan.

What is your intended program of study?*

Intended Admission Term/Year*

Study Abroad - Prague Summer Seminars Czech Republic (UG) ▼

Please Select

- Study Abroad - UNO Innsbruck Intl Summer School (UG)
- Study Abroad - Brunnenburg Italy (UG)
- Study Abroad - Cork Ireland (UG)
- Study Abroad - Doshisha University Japan (UG)
- Study Abroad - Glories of France-Montpellier France (UG)
- Study Abroad - Prague Summer Seminars Czech Republic (UG)
- Study Abroad - Rome Italy (UG)
- Study Abroad - San Ramon Costa Rica (UG)
- Study Abroad - Academic Year Innsbruck Austria (UG)

Please select area of interest

▼

Only available for some Doctoral or Masters programs. If no value found in drop down, please leave blank

Intended Admission Term/Year*

Summer 2015 ▼

eg. Summer 2014, Fall 2014, Spring 2014

12. Enter your university information.

If you cannot locate your College/University Code, type your university name and information into the spaces provided.

College or University Education

Please report all colleges/universities attended. Failure to provide complete and accurate information is a violation of the student code of conduct and will result in denial of admission.

College/University Code	<input type="text"/>	<input type="button" value="Look up"/>
	<small>lookup</small>	
College/University Name	<input type="text" value="College of Europe"/>	
Country	<input type="text" value="Belgium"/>	
Address Line 1	<input type="text" value="Dijver 11"/>	
Address Line 2	<input type="text"/>	
City	<input type="text" value="Bruges"/>	
State/Province	<input type="text" value="West Flanders"/>	
	<small>US & Canada Addresses Only</small>	
Foreign Province	<input type="text"/>	
Zip/Postal Code	<input type="text" value="BE-8000"/>	
	<small>#####</small>	
Attended From	<input type="text"/>	
	<small>MM/DD/YYYY</small>	

13. The remaining steps are to fill out the UNO Parent, Alumni, Louisiana Residency Status, and the Selective Service page.

14. Once you complete and submit your application, you should receive an email confirmation.

If you have any questions about the application, please contact the Study Abroad office at one of our emails: prague@uno.edu; UNOJapan@uno.edu or by telephone at (504) 280 - 6388.

15. Submit the additional documentation required to complete your Application. You should have received an email with this list, plus it can be found on our websites:

- Prague Summer Seminars <http://inst.uno.edu/prague/pages/apply.cfm>
- UNO-Japan <http://inst.uno.edu/Japan/pages/apply.cfm>